

**Job Description****MOTOR TRUCK DRIVER****385054****Description****BID ANNOUNCEMENT****Motor Truck Driver****Department of Water Management****Bureau of Operations and Distribution****Number of Positions: 15 Full-Time**

**This position is covered under the terms of the City's collective bargaining agreement with Teamsters Local 700 (BARGAINING UNIT #08). Only employees in City job titles in this bargaining unit are eligible to bid on this position.**

**BID INSTRUCTIONS:** Apply on the bid site: <https://chicago.taleo.net/careersection/103/jobsearch.ftl?lang=en> AND

1. Check the box on your profile titled "Currently employed by the City of Chicago."
2. Enter your employee ID (located on your pay stub labeled 'payee/employee number')
3. Select your correct bargaining unit

**FAILURE TO FOLLOW THESE INSTRUCTIONS WILL RESULT IN A REJECTED BID APPLICATION****DUTIES**

- Under supervision, drives and operates a wide variety of motor vehicles and power equipment.
- Transports materials, tools, equipment, and personnel to and from projects.
- Drives snowplows and spreaders to clear streets, and spread sand, salt and other products.
- Inspects vehicles or mechanical equipment for proper operation, and checks oil and fluids.
- Reports extensive mechanical repairs to supervisor to ensure repairs are made in a timely manner.
- Completes various paperwork including worksheets, repair orders, activity logs, and other forms documenting driving assignments.
- Conducts safety checks to ensure assigned vehicle and equipment are in proper working order.

- Shuttles equipment to and from facilities for preventive maintenance work.
- Performs related duties as required.

**NOTE: The list of essential duties is not intended to be inclusive; there may be other duties that are essential to positions within the class.**

**Location:** Bureau of Operations and Distribution

**Days Off:** Various Hours: Various

**Shift:** Various

**Lunch:** ½-hour

**THIS POSITION IS IN THE CAREER SERVICE.**

**Qualifications**

**QUALIFICATIONS**

Possession of a valid State of Illinois Class "A" or "B" Commercial Driver's License (CDL). Cannot have restrictions on CDL limiting operation of equipment.

**NOTE:** Unacceptable CDL restrictions include airbrake restriction ("L" and/or "Z").

**NOTE:** To be considered for this position, you MUST provide a copy of your valid U.S. Commercial Driver's License (CDL) Class "A" or "B" at the time of application. IF YOU FAIL TO PROVIDE THIS INFORMATION AT THE TIME OF APPLICATION, IT WILL BE INCOMPLETE AND YOU WILL NOT BE CONSIDERED FOR THIS POSITION. If your CDL has a 4-year extension sticker on the back side, you must provide a copy of back of your CDL, as well. Applicants cannot have restrictions on CDL limiting operation of equipment.

**Knowledge, Abilities and Skill:**

- ACTIVE LISTENING - Give full attention to what other people are saying, take time to understand the points being made, ask questions as appropriate, and not interrupt at inappropriate times.
- ACTIVE LEARNING – Give full attention to what other people are saying, take time to understand the points being made, ask questions as appropriate, and not interrupt at inappropriate times.
- OPERATION AND CONTROL - Control operations of equipment or systems.
- OPERATION MONITORING - Watch gauges, dials, or other indicators to make sure a machine is working properly.
- COMPREHEND ORAL INFORMATION - Listen to and understand information and ideas presented through spoken words and sentences.
- SPEAK - Communicate information and ideas in speaking so others will understand.
- COMPREHEND WRITTEN INFORMATION - Read and understand information and ideas presented in writing.
- REASON TO SOLVE PROBLEMS - Apply general rules to specific problems to produce answers that make sense.
- RECOGNIZE SPATIAL ORIENTATION - Know one's location in relation to the environment or to know where other objects are in relation to oneself.

**Physical Requirements:**

- Moderate lifting (up to 35 pounds) is required.
- Ability to sit and walk frequently.
- Ability to grasp and manipulate objects.

**Working Conditions:**

- Exposure to outdoor weather conditions
- Exposure to loud noise, fumes, or dust

**Equipment:**

- Personal protective equipment (e.g., hard hat, shoes, glasses, gloves, vest, pads).
- Communication equipment (e.g., two-way radio, dispatch equipment)

**SELECTION REQUIREMENTS**

This position does not require a test or interview. Applicants who successfully apply for the position, meet the minimum qualifications, and possess the qualifications best suited to fulfill the responsibilities of the position will be hired in seniority order in accordance with the collective bargaining agreement.

**ALL REFERENCES TO POLITICAL SPONSORSHIP OR RECOMMENDATION MUST BE OMITTED FROM ALL APPLICATION MATERIALS SUBMITTED FOR CITY EMPLOYMENT.**

The City of Chicago is an Equal Employment Opportunity and Military Friendly Employer.

**City of Chicago**

**Brandon Johnson, Mayor**

**Applications for this position will be accepted until 11:59 pm CDT on 08/14/23.**

**Posting Date** Aug 1, 2023 | **Closing Date (Period for Applying) - External:** Aug 14, 2023

**BU:** 08 | **Salary:** PR **Pay Basis:** Yearly