



CITY OF CHICAGO

CHICAGO DEPARTMENT OF AVIATION

BID ANNOUNCEMENT

BID ANNOUNCEMENT#085-2023-008

A-FORM #: 085-2023-092 / 057

DATE: March 02, 2023

VACANCIES: 43

JOB TITLE: Motor Truck Driver - ORD/MDW

TITLE CODE: 7183

2023 SALARY: \$31.40 – \$39.25

PAY GRADE: PR

Number of Positions: O’Hare Airport (30 Vacancies) - Midway Airport (13 Vacancies)

This position is covered under the City’s collective bargaining agreement with the STATE & MUNICIPAL TEAMSTERS, LOCAL 700 (BU #08). Only employees in City job titles in this bargaining unit are eligible to bid on this position.

BID INSTRUCTIONS: Apply on the bid site:

<https://chicago.taleo.net/careersection/103/jobsearch.ftl?lang=en> AND

- 1. Check the box on your profile titled “Currently employed by the City of Chicago”**
- 2. Enter your employee ID (located on your pay stub labeled ‘payee/employee number’)**
- 3. Select your correct bargaining unit**

FAILURE TO FOLLOW THESE INSTRUCTIONS WILL RESULT IN A REJECTED BID APPLICATION

Note: Additional 2023-2024 vacancies will be filled by the bid referral list generated from this posting.

Note: Bidders who meet the minimum qualifications and are placed on the referral list will be offered the available vacancies in seniority order. Should a bidder wish to decline one airport to be offered a vacancy at the other airport, they may do so and retain their seniority position on the referral.

Under supervision, drives and operates a wide variety of motor vehicles and power equipment and performs related duties as required.

ESSENTIAL DUTIES:

- Transport’s materials, tools, equipment, and personnel to and from projects.
- Drives general transportation and special-purpose vehicles, except those that are operated by Hoisting Engineer.
- Drives sweepers, snowplows, spreaders, chemical applicators and similar equipment to clear streets, airfields, and runways and to spread sand, salt, and other products.
- Drives garbage and refuse collection trucks on assigned routes and to disposal sites.
- Inspects vehicles or mechanical equipment for proper operation and checks oil and fluids.
- Reports extensive mechanical repairs to supervisor to ensure repairs are made in a timely manner.



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- Completes various paperwork including worksheets, repair orders, activity logs, and other forms documenting driving assignments.
- Conducts safety checks to ensure assigned vehicles and equipment are in proper working order.
- Operates tow trucks to transport vehicles to auto pounds, relocation sites or repair shops.
- Shuttles equipment to and from facilities for preventative maintenance work.
- And other job-related duties as assigned.

RELATED DUTIES: Positions at the City's airports communicate with other drivers and control tower personnel while on the airfield. Positions at the City's airports may also be required to lead formations of multiple vehicles as part of snow and ice control operations, ensuring their correct movement and function, and to participate in training of other City drivers in snow and ice control vehicle operation.

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Location: O'Hare International Airports
Days Off: Friday/Saturday; Saturday/Sunday; Sunday/Monday
Shift: Hours: 2300 hrs. – 0700 hrs.
0700 hrs. – 1500 hrs.
1500 hrs. – 2300 hrs.

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Location: **Midway Airport**
Days Off: Friday/Saturday; Saturday/Sunday; Sunday/Monday
Shift: Hours: 0600 hrs. – 1400 hrs.
1400 hrs. – 2200 hrs.
2200 hrs. – 0600 hrs.

THIS POSITION IS IN THE CAREER SERVICE.

MINIMUM QUALIFICATIONS: Possession of a valid State of Illinois Commercial Driver's License (CDL), Class "A or B" with **both** a "X" **and** "P" endorsement and maintained throughout employment. Cannot have restrictions on CDL limiting operation of equipment.

NOTE: Bidder(s) selected for hire must pass an airport background check and a Security Threat Assessment (STA).

Applicants must pass a driving test demonstrating their ability to operate various vehicles, which may include vehicles up to 7-speed manual transmission.

Applicants must pass, on initial hire and on recurring annual basis, FAR 139.303 written test and CDA Advanced Airfield Driver written test and practical test.

Applicants will have a sixty (60) days evaluation period.



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Applicants must complete the required training within the first sixty (60) days of employment including passing the written examination and practical evaluation to obtain and maintain the CDA's Advanced Airfield Driver Certification (aka "red stripe") to be able to drive on the airport's movement area in radio communication with the FAA Air Traffic Control Tower.

NOTE: To be considered for this position, you MUST provide a copy of your valid State of Illinois Commercial Driver's License (CDL) Class "A" or "B" with a "X" and "P" endorsement at the time of application. IF YOU FAIL TO PROVIDE THIS INFORMATION AT THE TIME OF APPLICATION, IT WILL BE INCOMPLETE AND YOU WILL NOT BE CONSIDERED FOR THIS POSITION. Applicants cannot have restrictions on CDL limiting operation of equipment.

PHYSICAL REQUIREMENTS: Must be able to lift and carry up to 35 lbs. occasionally. Must be able to work outdoors in all weather conditions.

SELECTION REQUIREMENTS: This position requires bidders who are not currently active on assignment to successfully pass a Road Test. Test results will be sent out by the Department of Human Resources after test results have been analyzed and compiled. Bidders who meet the minimum qualifications and receive a passing score on the Road Test will be hired by title in seniority order according to the collective bargaining agreement.

ALL REFERENCES TO POLITICAL SPONSORSHIP OR RECOMMENDATION MUST BE OMITTED FROM ALL APPLICATION MATERIALS SUBMITTED FOR CITY EMPLOYMENT.

The City of Chicago is an Equal Employment Opportunity and Military Friendly Employer.

City of Chicago
Lori Lightfoot, Mayor

Department of Human Resources
Christopher Owen, Commissioner

Applications for this position will be accepted until 11:59 pm CDT on March 17, 2023.